

## **NEVADA ASSOCIATION OF COUNTIES (NACO)**

Board of Directors' Meeting  
Tuesday, September 24, 2024  
Immediately Following the Annual Business Meeting  
Carson City Community Center  
Robert "Bob" Crowell Board Room  
851 East William Street  
Carson City, NV 89701

### **ADOPTED MINUTES**

**Attendance:** President Giomi, President Elect Andreozzi, Vice President Gardner, Past President Higbee, Clark County Commissioner Kirkpatrick, Esmeralda County Commissioner Holt, Humboldt County Commissioner Tipton, Lander County Commissioner Helming, Lincoln County Commissioner Reese, Lyon County Commissioner Keller, Storey County Commissioner Carmona, Washoe County Commissioner Andriola, Washoe County Commissioner Herman, White Pine County Commissioner VanCamp and NACO Staff (Vinson Guthreau, Jennifer Berthiaume, and Amy Hyne-Sutherland)

The meeting was called to order by President Giomi immediately upon the conclusion of the Annual Business Meeting.

1. **Public Comment.** None was given.
2. **Approval of Agenda.** The agenda was unanimously approved.
3. **NACO President's Report.** President Giomi referred to his comments given during the Annual Business Meeting.
4. **NACO Executive Director's Report.** Vinson thanked Carson City for hosting the Conference and meeting and referred to the report given during the Annual Business meeting.
5. **Approval of Minutes of the August 23, 2024, NACO Board of Directors Meeting.** The minutes were unanimously approved.
6. **Discussion on Proposed NACO Board Meeting Dates and Locations for 2025.** Vinson reminded the Board that there would not be a meeting in October and that the final meeting of 2024 in December would be held in Clark County. He then referred the Board's attention to the proposed 2025 meeting calendar included in the agenda packet, noting that the July meeting would be held in an Eastern rural county and the December meeting would take place in Clark County. He also reminded the Board that the January 31<sup>st</sup> meeting would be the annual swearing-in of the Association Officers. It was clarified that the Public Lands and Natural Resources Subcommittee meetings would continue to be the Thursday prior to the Board meetings, and the Clark County meetings are held at the Clark County Government Center. The 2025 NACO calendar was approved by the Board.
7. **Update from NACO Public Health Coordinator.** Amy informed the Board that the Foundational Public Health Services Assessment (FPHS) has been completed for all 17 counties and they look to have the statewide report completed in October, which will include data on thirteen programmatic areas and will provide a baseline for public health services. She discussed work being completed with the Nevada Department of Public and

Behavior Health (DPBH) on a dashboard that will display the Assessment results and local infrastructure. This dashboard will help improve communications efficiency and collaboration with community partners around public health initiatives. Amy concluded her report by informing the Board that they expect to have the county level reports available in November.

8. **Discussion of Audit Findings from the NACO 2023 Annual Audit Report.** Vinson reminded the Board that this is a standing item to address the findings reported by the auditor in August. He directed the Board's attention to the adopted receipt policy included in the agenda packet and noted that the policy requires all receipts to be kept, but notes that any expenditure over \$25 without a receipt becomes the responsibility of the employee. He also reminded the Board that the policy was developed with the guidance of the Fiscal Officer and the auditor. Vinson noted that there is no need to reapprove the policy, that it is a reminder that it is Board approved and a party to the Policy and Procedures Manual. He then informed the Board that he is working on an accounting policies and procedures document and plans to bring it to the Board for approval at the beginning of 2025.
9. **Initial Discussion and Review of the Nevada Association of Counties (NACO) By-Laws, including updates from the NACO By Laws Subcommittee.** Jennifer reminded the Board that President Giomi had created the Subcommittee to review the Bylaws and recommend changes, she also thanked Commissioners Helming, VanCamp, Gardner, Reese and Getto for participating on the Subcommittee. She then directed the Boards attention to the document included in the agenda packet which highlighted proposed changes. Jennifer noted the addition of a dissolution clause under article 4 which was developed in accordance with language from other state associations. She discussed clarification language regarding the election of officers in article 5 to include that they must be a current member of the NACO Board. President Giomi inquired as to language regarding the filling of a vacancy of an Officer that was not within the ascension process, namely the Vice President. It was clarified that in subsection 8 that vacancies can be filled by a majority vote of the Board of Directors. Language surrounding the proposal of changes and amendments to the Bylaws will include the removal of the requirement for changes to be approved by each county and the inclusion of language that changes and amendments will be approved by a 2/3 vote of the Board of Directors, noting that it will be the responsibility of the Board Member to effectively communicate any changes to their individual Commissions. The revised document will be presented to the Board for review in November and then in January for approval.
10. **Updates from Members of the National Association of Counties Board, Western Interstate Region Board, and Individual Counties.** Commissioner Kirkpatrick discussed the reorganization of the Housing Committee and Clark County's recent participation in the NACo Federal Fellowship Program. She explained the makeup of the Congressional Members that were in attendance and the focus on the challenges counties face with the vast amounts of public lands in the West. Commissioner Kirkpatrick also discussed work being done with regards to the Opioid epidemic and changes to the approval for Medicaid coverage for the justice involved. Past President Higbee thanked the Board for the opportunity to represent the Association and Nevada for the previous eight years and remarked on the common issues that counties face across the Country regardless of geographic location. He noted that the Ag bill is marked up and a vote is hoped to occur within a month or so. Past President Higbee also discussed the success of the PILT Fly-in and the importance of continuing to educate Congress on the importance of the program. Commissioner Tipton informed the Board that WIR would be meeting the following week,

and he would have a report at the next Board meeting. Board members gave updates on activities within their individual counties.

11. **Public Comment.** White Pine County Commissioner and former NACO President Laurie Carson thanked the Board, NACO and staff for the support during her tenure as a Commissioner. Commissioner Kirkpatrick requested that the Emeritus Committee be put on the next meeting agenda.

The meeting was adjourned by consensus of the Board.